

GRAND LEDGE AREA DISTRICT LIBRARY BOARD
Approved Minutes of the June 28, 2017 Regular Meeting

Call to Order: 7:05 p.m.

Present: J. Garthe, K. Garthe, Jeffery, Hogan, Kane, Parks; Mitchell, Library Director
Absent: Evans (excused)

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by K. Garthe, support by Parks, to approve the agenda as presented,
Motion Carried.

Minutes of the May 30, 2017 Regular Meeting:

Motion by Hogan, support by Jeffery, to approve the minutes as presented.
Motion Carried.

Financial Reports:

Motion by K. Garthe, supported by Hogan, to approve the Revenue and Expenditure Sheets for May 2017, including sequencing of checks numbered 17100 through 17137 and 19 electronic transfers for a total expenditure of \$74,072.55. Motion Carried.

Correspondence: None

Comments:

- a. President: Garden Club Update
- b. Woodlands Library Cooperative: None
- c. Downtown Development Authority (DDA): Parking Lot Update

Director's Report:

- a. Programming Update: Informational
- b. Yearend Budget Adjustments FY2016-2017:
Motion by K. Garthe, support by Parks, to authorize Lise Mitchell to make any FY 2016-2017 budget adjustments across cost centers needed to balance the budget. Motion Carried.
- c. Woodlands Library Cooperative Contract Renewal:
Motion by K. Garthe, support by J. Garthe, to authorize Lise Mitchell to sign our contract renewal with the Woodlands Library Cooperative. Motion Carried.
- d. Conduct of Library Users Policy, Number 301 Revisions:
Motion by K. Garthe, support by Jeffery, to approve the revisions of Conduct of Library Users Policy, Number 301 as presented. Motion Carried.

- e. Bike Rack Update: Consensus reached to move forward with Cornerstone Concrete, a Grand Ledge contractor, for completion of the bike rack.

Committee Reports: None

Unfinished Business: None

New Business:

- a. Authorizations of payment for June through August 2017:
Motion by K. Garthe, support by Hogan, to authorize payment of appropriated amounts and payroll , including related payroll taxes , prior to approval to avoid finance or late charges during the months of June through August 2017. Motion Carried.
- b. Library Board Meeting Dates for 2017-2018:
Motion by J. Garthe, support by Hogan to approve the Library Board Meeting Dates on the 4th Tuesday of each month for 2017-2018. Motion Carried.
- c. Board Officers for 2017-2018:
Motion by K. Garthe, support by Hogan, to approve the current Board Officers to carry over to the 2017-2018 year. Motion Carried.

Board Commentary: Informational.

Adjournment:

Motion by Hogan, support by K. Garthe, to adjourn the meeting. Motion Carried. Meeting Adjourned at 8:00 p.m.

Respectfully Submitted,

Jeanne A. Garthe, Secretary