

GRAND LEDGE AREA DISTRICT LIBRARY BOARD
Approved Minutes of the January 25, 2017 Regular Meeting

Call to Order: 7:18 p.m.

Present: Evans, Garthe, Hogan, Jeffery, Kane; Mitchell, Library Director
Absent: Henry, Parks

Pledge of Allegiance: Lead by Trustee Jeffery

Public Comment: None

Approval of Agenda:

Motion by Hogan, support by Evans, to approve the agenda as presented with the addition of VII. Director's Report – G. Elevator, H. Website. Motion Carried.

Minutes of the November 16, 2016 Regular Meeting:

Motion by Hogan, support by Evans, to approve the Minutes as presented. Motion Carried.

Correspondence: Letter from City of Grand Ledge DDA – Motion by Garthe, Support by Evans, to have Trustee Hogan send a letter to the DDA requesting a meeting to discuss issues. Motion Carried.

Trustee Irene Henry Resignation notice.

Comments:

- a. President: Motion by Hogan, supported by Garthe to accept Trustee Irene Henry resignation. Motion Carried. Motion by Hogan, supported by Evans to appoint Jeanne Garthe to fill Irene Henry's board seat. Motion Carried.
- b. Woodlands Library Cooperative Representative: Information.
- c. Downtown Development Authority (DDA): Parking Lot Discussion.

Financial Reports:

Motion by Garthe, supported by Hogan to approve the Revenue and Expenditure Sheets for November 2016, including sequencing of checks numbered 16745 through 16810 and 33 electronic transfers for a total expenditure of \$442,001.48. December 2016, including sequencing of checks numbered 16811 through 16838 and 26 electronic transfers for a total expenditure of \$95,778.59. Motion Carried.

Director's Report:

- a. Upcoming Programming: Informational
- b. DDA Façade Grant: No New Information
- c. Building Fund Transfer: Motion by Garthe, supported by Hogan to do a budget transfer of \$730,000.00 from Building Fund to Building Improvements Budget Line. Motion Carried
- d. Accounting migration update: Informational.
- e. ILS migration update: Informational.
- f. Public Acts 505-510: Informational.
- g. Elevator: Informational.
- h. Website: Informational.

Committee Reports:

- a. Building Committee: Informational

Unfinished Business: None.

New Business: None

Board Commentary: None

Adjournment: Motion by Hogan, support by Garthe, to adjourn the meeting. Motion Carried. Meeting Adjournment at 8:40 p.m.

Respectfully Submitted,

Kevin Garthe

Kevin K. Garthe ~ Secretary, Pro Tem.