

**GRAND LEDGE AREA DISTRICT LIBRARY BOARD**  
**Approved Minutes of the April 24, 2018 Regular Meeting**

Call to Order: 7:03 p.m.

Present: Evans, J. Garthe, K. Garthe, Hogan, Jeffery, Kane, Parks; Mitchell, Library Director

Absent: None

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by K. Garthe, support by Evans, to approve the agenda as presented, with the following additions: d. Personnel Update under Director's Report, as well as, a. Director's Evaluation and b. Employee Feedback under New Business. Motion Carried.

Minutes of the March 27, 2018, Regular Meeting:

Motion by K. Garthe, support by Jeffery, to approve the minutes as presented. Motion Carried.

Correspondence: Appreciation letter from Tammy Thelen, Media Specialist at Hayes Middle School.

Comments:

- a. President: Informational.
- b. Downtown Development Authority (DDA): Informational.

Financial Reports:

Motion by K. Garthe, support by Hogan, to approve the Revenue and Expenditure Sheets for March 2018, including sequencing of checks numbered 17418 through 17447 and 18 electronic transfers for a total expenditure of \$75,981.88. Motion Carried.

Director's Report:

- a. Upcoming Programming: Informational.
- b. FY 2018-2019 Draft Budget: Discussion.
- c. Audit Contract for Budget Years Ending 2018-2020: Motion by K. Garthe, support by Evans, to continue the GLADL three-year contract with SK&T not to exceed \$5,000.00 in the third year. Motion Carried.
- d. Personnel Update: Discussion.

Committee Reports: None

Unfinished Business:

- a. Strategic Planning: The board will do the Strategic Plan for the GLADL.  
(Agenda Item in May – On-going business.)

New Business:

- a. Director's Evaluation: Discussion.
- b. Employee Feedback: Discussion.

Board Commentary: Informational.

Adjournment:

Motion by K. Garthe, support by Hogan, to adjourn the meeting. Motion Carried. Meeting Adjourned at 8:30 p.m.

Respectfully Submitted,



Jeanne A. Garthe, Secretary