

GRAND LEDGE AREA DISTRICT LIBRARY BOARD
Approved Minutes of the May 22, 2018 Regular Meeting

Call to Order: 7:04 p.m.

Present: Evans, K. Garthe, Hogan, Jeffery, Kane, Parks; Mitchell, Library Director
Absent: J. Garthe (Excused)

Pledge of Allegiance: Recited

Public Comment: None

Approval of Agenda:

Motion by Hogan, support by Jeffery, to approve the agenda as presented, with the addition of; d. CD Review under Directors Report. Motion Carried.

Minutes of the April 24, 2018, Regular Meeting:

Motion by Jeffery, support by Parks, to approve the minutes as presented.
Motion Carried.

Correspondence: None.

Comments:

- a. President: Informational.
- b. Downtown Development Authority (DDA): Informational.

Financial Reports:

Motion by K. Garthe, supported by Jeffery, to approve the Revenue and Expenditure Sheets for April 2018, including sequencing of checks numbered 17448 through 17485 and 18 electronic transfers for a total expenditure of \$51,682.91. Motion Carried.

Recess for Public Hearing on FY 2018-2019 Budget and Millage Rate: 7:18pm.

- a. Public Comment: None.
- b. Motion by Evans, Support by Hogan to approve the resolution for the FY 2018-2019 Budget and certify the Millage rate. Motion Carried.

Return to regular meeting: 7:20pm.

Director's Report:

- a. Upcoming Programming: Informational.
- b. Update on Parking Lot garden entrance area: Informational.
- c. Server Project Update: Informational.
- d. CD Update: Motion by Hogan, Support by Evans to Authorize the Library Director to transfer \$150,000 to the Flagstar CD. Motion Carried.

Committee Reports:

- a. Strategic Planning: Discussed Circulation, Community Involvement and Millage.
- b. Human Resources Committee: Committee will use survey data in revising the Employee Handbook.

Unfinished Business: None.

New Business: None

Board Commentary: Informational.

Adjournment:

Motion by Hogan, support by Jeffery, to adjourn the meeting. Motion Carried.
Meeting Adjourned at 8:59 p.m.

Respectfully Submitted,

Kevin K. Garthe, Secretary Pro Tem.